



90 Cadles Rd, Carrum Downs, VIC, 3201  
PO Box 8844, Carrum Downs, VIC, 3201  
Email: [banyan.fields.ps@education.vic.gov.au](mailto:banyan.fields.ps@education.vic.gov.au)  
Web: [www.bfps.vic.edu.au](http://www.bfps.vic.edu.au)  
Phone: 03 9782 1333  
Principal: Patrick Halpin

Dear parents/carers,

Banyan Fields Primary School is looking forward to another great year of teaching and learning and would like to advise you of Banyan Fields Primary School financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to purchase resources so that students can access equipment to support their learning. These resources have included hands on equipment in Maths, high quality and high engagement literature in our library and classrooms, and up to date and engaging resources for our specialist programs. Parent Payments have also helped us to fund our digital technology resources including software and apps used to support and engage students in their learning. We are only able to provide these high-quality resources and programs because of your support, so thank you.

For further information on how Parent Payments support our student's learning and current school programs please review the cost breakdown within each section of the Parent Payment categories Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Patrick Halpin  
**Principal**

Jade Russo  
**School Council President**



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| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum (The following information is per child)                                                                                                                                                                                  | Amount          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper</li> <li>• Mathematics – equipment</li> <li>• English – classroom libraries, reading sets and take-home readers</li> <li>• Sports – equipment</li> <li>• Classroom craft supplies</li> </ul> | \$50.00         |
| Online Subscriptions <ul style="list-style-type: none"> <li>• Online Numeracy Program</li> <li>• Online Literacy Programs</li> <li>• eBooks</li> </ul>                                                                                                                                                                                   | \$40.00         |
| ICT Devices for classroom use – Laptops, Chromebooks and iPads for classroom use                                                                                                                                                                                                                                                         | \$20.00         |
| Printing and photocopying of learning materials                                                                                                                                                                                                                                                                                          | \$20.00         |
| <b>Total Curriculum Contributions</b>                                                                                                                                                                                                                                                                                                    | <b>\$130.00</b> |
| Other Contributions - for non-curriculum items and activities                                                                                                                                                                                                                                                                            | Amount          |
| Library Resources                                                                                                                                                                                                                                                                                                                        | \$10.00         |
| Student wellbeing programs                                                                                                                                                                                                                                                                                                               | \$5.00          |
| First aid equipment                                                                                                                                                                                                                                                                                                                      | \$5.00          |
| Software including Compass, Oliver Library, PAT and Essential Assessments                                                                                                                                                                                                                                                                | \$30.00         |
| <b>Total Other Contributions</b>                                                                                                                                                                                                                                                                                                         | <b>\$50.00</b>  |

### Extra-Curricular Items and Activities – provided on a user-pays basis

Banyan Fields Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Please note the payments listed below are approximates only.

Families will be notified of the below activities and costs in 2026. **Please note payments cannot be accepted for Extra-Curricular Items and Activities until 2026.**

| Extra-Curricular Items and Activities | Amount   |
|---------------------------------------|----------|
| Yr 2 sleepover                        | \$20.00  |
| Excursions and incursions             | \$100.00 |
| Swimming                              | \$30.00  |
| Footsteps Incursion                   | \$35.00  |



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### Educational items for students to own

The school recommends you purchase your child's stationery pack from Office Corporate and Education for your child to individually own and use. Office Corporate and Education use an online ordering system for stationery packs.

Banyan Fields Primary School will be using an **online only** ordering system for Book Packs for 2026 with our stationery supplier Office Corporate and Education.

## Banyan Fields Primary School 2026 Booklist Orders

Here's what you need to know to place your order.



### New and Returning Users

**Already Registered?** If you ordered school supplies last year, you don't need to create a new account. Simply go to [www.booklistorders.com.au](http://www.booklistorders.com.au) and reset your password.

**New Users?** First, go to [www.booklistorders.com.au](http://www.booklistorders.com.au) to register. Make sure to use the school code **BFP26** when creating your account.

### New Customer? Create an Account.

**E-mail Address** Required

**Password** Required

**Confirm Password** Required

**School Code** Required

☐ Subscribe to our newsletter and we'll keep you up to date on our products and services.

☒ I have read and agree to Terms & Conditions and Privacy Policy.

**+ Register and Continue**

**BFP26**

When you create your password, it must be at least **12 characters long** and include:

- An uppercase letter (A-Z)
- A lowercase letter (a-z)



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- A number (0-9)
- A special character (!@#%&\*)

For example: Booklist123!

Once you've set your password, check your email for a verification link. Click the link to activate your account and view pricing.

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### Early Order Savings & Deadlines

Place your order by **midnight on December 8th, 2025** to receive these benefits:

- Discounted pricing for the school community.
- Free Delivery to Banyan Fields Primary School
- Orders placed from **December 9th and onward** will be subject to a **\$6.95** late fee, which will be reflected in the shipping charges.

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### Delivery Information

#### Early Orders:

- Orders placed by January 13<sup>th</sup> midnight, will be delivered to the school on January 19<sup>th</sup> 2026

#### Late Orders:

- Orders received from January 14<sup>th</sup> onward may not be included in the initial school delivery, and will likely be sent by courier after Term 1 commences.

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### How to Place Your Order

1. **Log in** to your account. Select your child's year level (Foundation to Year 6).
2. **View Pack Details.** The ordering page shows exactly what's included in each pack. You can click on the second image for each year level to see a visual of the contents.
3. **Add Your Student's Name.** Please make sure to add your student's name on the ordering page. If you have multiple children, add each student's name and their book pack separately. This helps the school track which families have placed orders.
4. **Select your curriculum contributions.** Please ensure you select **"Add to my order"** on the ordering page.



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Home / Foundation or Prep / Banyan Fields P.S Foundation Stationery Pack



Foundation Stationery  
& Contributions

## Banyan Fields P.S Foundation Stationery Pack

**\$95.55**

In Stock

Order Early & Save

Student Name

**YOUR STUDENTS NAME HERE**

### Optional Extras



Banyan Fields P.S 2026  
Curriculum Contributions

\$130.00

☒ Add to my order

1



Banyan Fields P.S 2026  
Other Contributions

\$50.00

☒ Add to my order

Add To Cart

5. **Checkout.** VISA or Mastercard accepted. If you require any assistance with payment contact customer support.

### Need Help?

If you have any issues with your order or need assistance, you can contact Booklist Orders directly:

- **Email:** [info@booklistorders.com.au](mailto:info@booklistorders.com.au) (Be sure to mention Banyan Fields Primary School)
- **Phone:** 1300 855 085 (Monday-Friday, 9am-5pm)

### Financial Support for Families

Banyan Fields Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Patrick Halpin - Principal / Isabella Cannistraro – Business Manager

Ph: 03 9782 1333 | Email: [banyan.fields.ps@education.vic.gov.au](mailto:banyan.fields.ps@education.vic.gov.au)



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### Total Contributions

| Category                 | Totals          |
|--------------------------|-----------------|
| Curriculum Contributions | \$130.00        |
| Other Contributions      | \$50.00         |
| <b>Total</b>             | <b>\$180.00</b> |

### Payment methods

Curriculum Contributions and Other Contributions can be made online via the Office Corporate and Education stationery [www.booklistorders.com.au](http://www.booklistorders.com.au) using the school access code **BFP26** or alternatively Curriculum Contributions and Other Contributions can be made at the Banyan Fields Primary School office by cash, cheque, EFT via debit/credit card and/or over the phone payment. If you wish to contribute an alternative amount to the Curriculum Contributions and Other Contributions, you can also do this at the front office.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.